

H Fisher Accounting Services Ltd

Anglo-Dal House,5 Spring Villa Road

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COMPANY NAME:

NEW STARTER INFORMATION DETAILS REQUIRED

Surname:			
Full Forenames:			
Title:	Mr /Mrs /Miss /Ms <i>(delete as appropriate)</i>	Other:	
Date of Birth:			
Email address:			
National Insurance Number:			
Address:			
		Postcode:	
Start Date:			
Job Title:			
Rate of Pay(gross or net)			
Number of Basic Contracted Weekly Hours:			

EMPLOYEE STATEMENT – Could you please ask your new employee to confirm their job status and tick only one of the following statements: A, B or C

<input type="checkbox"/>	A	This is their first job since 6 April and they have not been receiving taxable Jobseeker's Allowance, Employment and Support Allowance, taxable Incapacity Benefit, State Pension or Occupational Pension.
<input type="checkbox"/>	B	This is now their only job but since last 6 April they have had another job, or received taxable Jobseeker's Allowance, Employment and Support Allowance or taxable Incapacity Benefit. They do not receive a State Pension or Occupational Pension.
<input type="checkbox"/>	C	As well as this new job, they have another job or receive a State Pension or Occupational Pension.

Do you have a Student Loan which is not fully repaid and all of the following apply:

- You left a course of UK High Education before last 6 April
- You received your first Student Loan instalment on or after 1 September 1998

Yes No

Sign Date